

BYLAWS

DOUGHERTY CIRCUIT BAR ASSOCIATION

Section 1. Annual Meeting. The annual meeting of this association for the election of officers and the transaction of business shall be held during the month of June of each year, on the date selected by the president. The meeting shall be at the place designated in the notice. Notice shall be given to the members by the secretary-treasurer by mail ten days before the meeting. At the meeting, reports of officers and committees shall be made.

Section 2. Monthly Meetings. Monthly meetings shall be held on a Friday of each month for luncheon and good fellowship at a time, place and date selected by the president and designated in the notice to the membership by the secretary-treasurer by mail at least ten days before the meeting. Any business may be transacted at said meeting if a quorum is present.

Section 3. Special Meetings. Special meetings may be called by the president, and shall be called by the secretary treasurer, on request of any seven members, by giving five days' written notice by mail of the time, place and object of the meeting.

Section 4. Quorum. At all meetings one-third (1/3) of the active membership shall constitute a quorum for the transaction of business. Roberts Rules of Order shall govern the proceedings.

Section 5. Order of Business. At the annual meeting the order of business shall be as follows:

1. President's Report
2. Report of Secretary-Treasurer
3. Reports of Standing Committees
4. Reports of Special Committees
5. General Business
6. Election of Officers

Section 6. Dues. The annual dues shall be \$25.00, payable on or before August 1 for that calendar year. In the case of non-payment, after written notice to the member by the secretary-treasurer, and failure to pay on or before November 1 of that calendar year, the member shall be suspended and be notified accordingly, but shall be reinstated on payment.

[Dues are now \$140.00, which includes the cost of meals at meetings]

Section 7. Duties of Committees.

(a) Medico-Legal Committee. This committee shall promulgate such suggestions as may be necessary to promote understanding and cooperation between the members of this association and the members Of the Dougherty County medical Society. The committee shall, with the members of the Medico-Legal Committee of the Dougherty County Medical Society, jointly attempt to mediate or arbitrate, in the first instance, any disputes arising between individual physicians and attorneys or between the two professions.

(b) Social Committee. This committee shall organize and execute the social functions of the association. There shall be at least two such functions each year. One shall be during the Christmas season and one during the summer months.

(c) Legislative Committee. This committee shall analyze bills pending before the Georgia Legislature affecting the legal profession, and, in cooperation with the president, shall express the views of this association to the local representatives in the Legislature. The committee shall cooperate with the legislative committee of the State Bar of Georgia and shall advise members of current Legislative developments.

(d) Judicial Committee. This committee shall observe the practical working of the judicial system of this circuit and shall recommend such changes therein as observation or experience may suggest.

(e) Public Relations Committee. This committee shall have jurisdiction of all matters concerning the relationship of the Bar with the public, the press, and other media of public communication with a view to promoting good public relations and understanding.

(f) Nominating Committee. This committee shall consist of the present executive committee and the immediate-past executive committee, and its duties shall be to receive names from the membership for consideration and recommendation as a candidate for president-elect of the Dougherty Circuit Bar Association. The committee shall recommend one or more candidates for that position, and the membership shall be notified of the committee's selection by the secretary-treasurer at least ten days before the annual meeting in June.

(g) Unauthorized Practice of Law Committee. This committee shall investigate and diligently inquire into the unauthorized practice of law by lay agencies and other unauthorized persons, specifically including any person not an active member in good standing of the State Bar of Georgia. The committee shall investigate the participation of attorneys in such unauthorized practice. It shall recommend to the Dougherty Circuit Bar Association for appropriate action such methods for the prevention of the unauthorized practice of law as may be deemed necessary.

(h) Legal Economics Committee. This committee shall conduct a continuing study of the economic factors in the practice of law. It shall study and report to the Dougherty Circuit Bar Association all means and methods of increasing the efficiency, productivity, and profitability of the practice of law. The work of the committee shall include check lists, office layouts, worksheets, and any other matter related to the general subject of legal economics.

(i) Executive Committee. This committee shall exercise such powers and control as are usually exercised by governing boards, and shall in the interim between meetings of the association have control of the affairs of the organization, with powers to act on its behalf.

(j) Program Committee. The primary function of this committee shall be to provide speakers and programs for the monthly meeting of this association. In pursuance of this function, the committee shall be authorized, upon prior approval of the executive committee, to reimburse the participants in the program out of the general fund for their actual expenses for travel, meals and lodging incurred by reason of their appearance at said meeting. This committee shall work to promote the continuing legal education of the members of this association by means of the monthly programs, and otherwise.

(k) Indigent Services Committee. This committee shall promote the establishment and efficient maintenance of legal services to those unable to pay for such services, shall study the administration of justice as it affects persons in the low income groups, and shall study and report on methods of making legal services more readily available to indigent persons.

Section B. President. The president shall preside at all meetings of the association and executive committee. He shall perform all duties incident to his office, and recommend such action as he deems useful to the association.

Section 9. President-Elect. The president-elect shall act in the absence of the president. The president-elect shall be elected by the membership of the association at the annual meeting of the association. The president-elect shall succeed to the presidency on September 1 of the year following his election, and shall serve for one year or until his successor is elected and able to serve. In the event of the death or resignation of the president, the president-elect shall succeed to the presidency, shall serve out the unexpired term and shall continue to serve for the term during which he would regularly have served as president. If there is no president-elect, a president shall also be elected at the same time and in the same manner as the other officer.

Section 10. Secretary-Treasurer. The secretary-treasurer shall receive and disburse the funds of the association, subject to approval of the executive committee. He shall deposit all association monies in the name of the association. He shall keep all membership records and collect all dues. He shall be the administrative officer of the association, cause notices to be sent and shall preserve its official minutes and correspondence.

Section 11. Authority of Committees. It shall be the function and duty of committees to investigate, study and make recommendations. They shall report in writing to the executive committee. No standing or special committee shall represent the association for or against any proposal without the authority of the executive committee.

Section 12. Files and Records. Officers and committee chairmen shall maintain and preserve official files of association documents, correspondence and material, and turn such files

over to their respective successors in office.

Section 13. Details of Elections. The election of the Officers of this association shall take place at the annual meeting of the association. In the notice of the annual meeting, the secretary-treasurer shall note with particularity that one item of business of said meeting shall be the election of the officers of this association. The officers to be elected shall be (1) a president, (2) a president-elect and (3) a secretary-treasurer. Nominations for these offices shall be made from the floor in the above order. At the close of the nominations for each office, there shall be a vote on said office by secret ballot, with a majority of those voting being required for election. If no candidate received a majority on the first ballot, the second ballot shall be between those two candidates receiving the highest number of votes in the first ballot.

Section 14. Amendments. These bylaws may be amended at any meeting at which a quorum is present, by a majority vote of the members present.

CONSTITUTION

DOUGHERTY CIRCUIT BAR ASSOCIATION

ARTICLE I. NAME

The name of this association shall be the Dougherty Circuit Bar Association.

ARTICLE II. OBJECTS AND PURPOSES

The purposes of the association are to exert a greater influence among members of the legal profession and upon the life of the community; to promote needed reform in law; to facilitate the administration of justice; to elevate the standards of integrity, honor and courtesy in the legal profession; to cultivate a spirit of brotherhood and good fellowship among the members; and to enter into a closer relationship with the State Bar of Georgia and through it with the American Bar Association.

ARTICLE III. MEMBERSHIP

Section 1. Eligibility. Any lawyer residing in Dougherty County, or who maintains a law office in Dougherty County, or is employed as a lawyer by a governmental agency or corporation in Dougherty County, and who is in good standing with the State Bar of Georgia shall be a member, provided he pays the dues prescribed by the By-Laws.

Section 2. Classes. The bylaws may provide for classes of membership.

Section 3. Expulsion. Any member may be expelled after an opportunity for hearing by a two-thirds (2/3) vote of the executive committee, with right of appeal from such action to the association, or by a three-fourths (3/4) vote of the members of the association present at any meeting called for the purpose of considering the matter, either on an appeal or on a hearing.

ARTICLE IV. OFFICERS

Section 1. Officers. The officers of this association shall be a president, president-elect, and a secretary-treasurer, who shall constitute the executive committee.

Section 2. Terms. All officers shall be elected for one year terms at the annual meeting in the manner provided in the bylaws. The term of office for officers so elected shall begin on September 1 following their election.

ARTICLE V. COMMITTEES

Section 1. Standing Committees. The standing committees shall be eleven in number, as follows: Medico-Legal, Fellowship, Legislative, Judicial, Public Relations, Nomination, Unauthorized Practice of Law, Legal Economics, Executive Committee, Program Committee and Indigent Services Committee. With the exception of the executive committee the membership of these committees shall consist of a chairman and those members appointed by the president. The duties of the committees shall be provided in the bylaws.

Section 2. Special Committees. The president may appoint special committees, the terms of which shall expire with that of the president, unless continued by the new president.

ARTICLE VI. BYLAWS

The association shall adopt bylaws for the conduct of its affairs in harmony with this Constitution.

ARTICLE VII. AMENDMENTS

This Constitution may be amended by vote of members present at any annual meeting or at any special meeting called for that purpose.

ARTICLE VIII. EFFECTIVE DATE

The effective date of this Constitution shall be the date of its adoption.